

## The Wiener Library, 29 Russell Square

### Room Hire

All charges include:

- Room set-up with existing furniture.
- Attendant to assist with access and security.

VAT does not apply to these charges.

### Hire Charges

Please note: spaces are available during weekdays only. Availability may be limited owing to public use - please contact the Library.

Room/Venue	Half Day (4 hours)	Full Day (9.30am - 5.30pm)	Evening (6pm - 9pm)
Ground Floor (Welcome Area and Weldon Room) Capacity: 80	Not Available	Not Available	£1000
The Weldon Room Capacity: 25	£350	£500	£600
The Spiro Room Capacity: 15	£200	£300	£500

### Additional Charges

Facility	Charge
Use of Audiovisual equipment including microphones, projector, laptop.	£150

### Fire safety

Hirers will need to nominate two delegates for fire safety training by our staff.